

Wellington North Civic Association, Inc.

P.O Box 464

Noblesville, IN 46061

<http://www.wellingtonnorth.net>

ARCHITECTURAL CHANGE PROCEDURES

1. Review WNCA covenants for specifics on the restrictions and limitations that run with the land on each homeowner's lot.
2. Contact the City of Noblesville to obtain any permits required to initiate/complete the proposed project.
3. Complete the WNCA Architecture Request Form which is located on the WNCA website.
4. Submit completed WNCA Architecture Request Forms VIA E-MAIL ONLY (NO
5. PHYSICAL DOCUMENTS PLEASE) to the chairperson of the Architecture Committee for approval prior to initiating the proposed project.

2021 Architecture Committee Members

Stuart Williamson, Chairperson
stuart@beanylan.co.uk

Shawn McRae
skoalmcrae@att.net

Austin Walker
walker.austin.q@gmail.com

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**PLEASE REFER TO THE WNCA COVENANTS TO ENSURE PROPOSED
CHANGES FALL WITHIN ACCEPTABLE GUIDELINES**

Addition to Property Request – CHECKLIST

The following types of requests require drawings:

- Room additions
- Storage sheds
- Patios
- Decks

Drawings do not have to be done by an architect, but please make sure dimensions (length, width, height) are listed and the new features are clearly labeled.

Drawings must represent the position of the new feature in relation to the lot and house. Note: you can use the map feature located here:

<http://www.hamiltoncounty.in.gov/442/GIS-and-Maps>

- Drawings are included (if required)
- For new construction, a description of the materials to be used is included
- Page 2 (storage shed) and/or page 3 (fence) may be removed if they do not apply
- Duplicate copy of all pages is included (one for WNCA files, one returned to you)
- Building permit application form obtained (if required by City of Noblesville)
Building permit must be displayed before construction begins

Do not commit to a contract without approval.

The WNCA board has legal authority and reserves the right to inspect the project and to determine whether it meets all standards and expectations of the board in compliance with the covenants. Mandatory corrections may be imposed, as determined solely by the board. If in doubt about any requirements, prohibitions, or restrictions concerning your project, please ask for clarification from the Architectural Control Committee or any board member. We want you to succeed in your improvement efforts.

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Addition to Property Request - STORAGE SHED

Note: Please check with the City of Noblesville to see if your shed dimensions require a permit. Failure to obtain the necessary permits could result in fines and even court action by the City.

Homeowner Name(s): _____
Street Address: _____
Lot Number: _____
Application Date: _____

Floor Dimensions: 6 x 8 feet **Roof Style:** Gable (Standard)
 8 x 10 feet Saltbox (offset)
 10 x 12 feet Gambrel (barn)
 __ x __ feet Other – drawing attached

Height (side wall): 6 feet 5 feet ___ feet

Siding Material: Vinyl (matching house)
 Painted Wood, color: _____
 Stained Wood, color: _____
 Natural Cedar or Cypress
 Other Natural Wood: _____

Roof Overhang: 4 in. 6 in. ___ in.

Measurement(s): ___ x ___ door ___ x ___ window
 ___ x ___ door ___ x ___ window

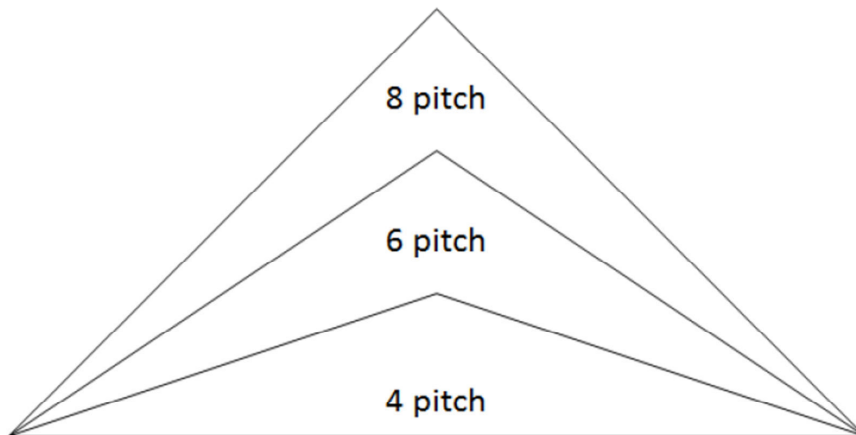
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Roof Pitch*: 4 6 8 ____



*Pitch is the rise (change in height) over 12 feet of run (horizontal length).

Attach a diagram of your property (you can use the map feature here: <http://www.hamiltoncounty.in.gov/442/GIS-and-Maps>) showing the position of the house, property lines and position of the proposed shed. Include the layout of the shed (door and window positions). The following constraints apply:

1. Storage sheds positioned in the drainage/utility easement area cannot be built with a permanent foundation or ground attachment. (The City of Noblesville requires allowance for movement within 3 days of notice.)
2. No part of the shed (or door when opened) may extend outside your property line.
3. The shed may not be attached to the structure of the house.
4. Doors or closable windows must cover all openings.

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Addition to Property Request – FENCE

Note: The addition of a fence to your property requires a permit from the City of Noblesville, and payment of an application fee. Also, keep in mind many properties include drainage or utility easements up to 10 feet, which cannot be enclosed by a fence. <http://www.cityofnoblesville.org/eGov/apps/document/center.egov?view=detail&id=5093>

Homeowner Name(s): _____ **Application Date:** _____

Street Address: _____ **Lot Number:** _____

Attach a diagram of your property, showing the position of the house and fence lines.
The following constraints apply (WNCA Covenants):

“No fences shall be erected in this subdivision between the building lines and the property lines of the streets as shown on the within Plat, except with approval of the Architectural Control Committee, which fences shall not exceed 42 inches in height and shall be of a decorative nature.”

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Addition to Property Request - OTHER

Items submitted for approval: (please attach drawings)

- Landscaping change
- Storage shed (page 2 & 3 completed)
- Retaining wall
- Fence (page 4 completed)
- Other – full description below

Architect:

Name: _____
Address: _____
Phone: _____

Builder/Contractor:

Name: _____
Address: _____
Phone: _____

For Garage/Room Addition:

Square Footage: _____
Dimensions: _____
of Stories: _____

Two complete sets of dimensioned plans, specifications and any other required exhibits must be filed with this application.

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ARCHITECTURAL CONTROL COMMITTEE ONLY

(Do not complete this page)

Review Committee Comments:

Decision:

Approved

Disapproved

Reasons for Disapproval:

Signatures:

Committee Member

Committee Member

Committee Member

Date

STLJS.org Meetup Hometowns



Example of how to show your property lines

August 21, 2017

- Override 1 ■ Red: Band_1
- Override 1 ■ Green: Band_2
- Parcels ■ Blue: Band_3

